

## TREEHOUSE RECRUITMENT GDPR PRIVACY STATEMENT

Treehouse Recruitment takes the privacy of our users very seriously and is committed to high standards, security and transparency, thereby protecting and respecting your privacy.

We are confident that most of our current processes already fall in line with the GDPR expectations. However, we are engaged in introducing any and all changes needed to ensure adherence with the European Union General Data Protection Regulation (EU GDPR), when it comes into force on 25th May 2018 as per the guidance provided by the UK's governing body, The Information Commissioner's Office (ICO), including ensuring:

- Data is obtained, and information is processed fairly
- Data is kept safe and secure
- Data is processed for its intended purpose only
- Data is not retained for longer than it is necessary

When processing data we ensure the following:

- The processing is lawful, fair and transparent
- We are transparent about what the data is being used for
- That the necessary data is collected only for that specific purpose
- That we keep the data safe and secure
- Individuals can request that we stop processing their data at any time
- Individuals can request for their data to be erased from our records at any time

Should you have any questions regarding Treehouse Recruitment and GDPR please contact Carolyn Tree on 020 8960 8222 or email [ctree@treehouserecruitment.co.uk](mailto:ctree@treehouserecruitment.co.uk).

Carolyn Tree  
DIRECTOR

[www.treehouserecruitment.co.uk](http://www.treehouserecruitment.co.uk)

OFFICE: 020 8960 8222 MOBILE: 078 5225 5869